

**TELECONFERENCE
EXAMINING BOARD OF PROFESSIONAL GEOLOGISTS,
HYDROLOGISTS AND SOIL SCIENTISTS
MINUTES
MADISON, WISCONSIN
MEETING
JUNE 14, 2000**

PRESENT: Joan Underwood, Tracy Benzel, Fred Birts, Stephen Donohue, Roger Hall, Herb Garn, and Robert Karnauskas

EXCUSED: Thomas Evans, David Mickelson, Jerry Tyler, Wayne Lindgren, and Patrick McGuire

STAFF PRESENT: Alfred Hall, Jr. and Becky Fry; William Black, Legal Counsel

CALL TO ORDER

The meeting was called to order at 8:15 a.m., by Joan Underwood, Chair. A quorum of seven members was present.

ADOPTION OF AGENDA

MOTION: Steve Donohue moved, seconded by Roger Hall, to approve the agenda, as published. Motion carried unanimously.

APPROVAL OF MINUTES (3/29/00)

MOTION: Fred Birts moved, seconded by Roger Hall, to approve the minutes, as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Secretary Marlene Cummings

Secretary Cummings was not available to address the Board.

• **Board Member Workshop July 13-14, 2000**

Mr. Hall informed the Board that the first day of the Board Member Workshop would be focused on the training of new Board members and the second day would be geared toward issues related to ethics, electronic transmission, the regulatory process, reciprocity, and the media. He informed the Board that an agenda would be sent to all Board members sometime in June. Attendance was highly recommended.

Bureau Director's Report

Joan Underwood suggested that any information received relating to what other states are doing, should be brought to meetings and placed in the to-pass folder.

Mr. Hall indicated that the land surveyor and engineer sections are advocating that the A-E Joint Board consider modifying the rules to include electronic transmission of design plans. This item will be included in the next agenda of the GHSS Joint Board.

- **Board Roster/Meeting Dates**

The Board received a copy of the March 2000 section roster. Noted

The Board received a copy of the 2000 meeting dates. Noted.

- **Regulatory Digest**

A draft of the August 2000 Regulatory Digest was included in the agenda packet.

Mr. Hall reported the August Regulatory Digest deadline for articles is the end of June.

Tracy Benzel requested that Mr. Hall draft language for an article relating to the role of a board member to promote soil science.

Mr. Hall indicated that information on the administrative rules and ethics will be included in the next Regulatory Digest.

ADMINISTRATIVE RULES

Clearinghouse Rule 00-64 Relating to Educational and Experience Requirements Prior to Sitting for the Fundamentals Examination

- **Clearinghouse Report to Agency**

The Board reviewed the chart relating to the administrative rule process.

William Black informed the Board of changes in the final draft of the rule change analysis, removing the word “housekeeping” and “education and.”

MOTION: Steve Donohue moved, seconded by Herbert Garn, to accept the rule draft relating to experience requirements prior to sitting for the fundamentals examination. Motion carried unanimously.

Mr. Hall informed the Board that the rule draft would be sent to the legislative standing committees.

Scope Statement – Definition of Supervision

Mr. Hall informed the Board that the scope statement was inadvertently omitted from the agenda packet and clarified the intent of the scope statement relating to the definition of supervision.

Tracy Benzel explained the challenges that were met by the soil science section during the grandfathering period for application review.

The Board discussed the qualification of a supervisor.

Joan Underwood suggested the scope statement issue be tabled until the next meeting.

Herb Garn recommended untabling the discussion and taking action on the definition of supervision.

MOTION: Tracy Benzel moved, seconded by Steve Donohue, to initiate the promulgation of rules and to draft a scope statement, relating to the definition of supervision. Motion carried unanimously.

Discussion of Creating Rule Similar to A-E 1.03, Wis. Adm. Code

Mr. Hall explained the procedure to authorize the composition of a Rules Committee, which has the authority to promulgate a rule and delegate the authority for a public hearing to an individual Section. He referred to the language of A-E 1.03m Wis. Adm. Code.

William Black indicated that a scope statement is a general statement. He suggested action be taken on the supervision issue.

NEW BUSINESS

Mr. Hall informed the Board that he would extend an invitation to representatives of the Department of Natural Resources, Department of Commerce, and Department of Transportation, to meet with the GHSS Joint Board relating to the practice of the Joint Board.

ADJOURNMENT

MOTION: Roger Hall moved, seconded by Steve Donohue, to adjourn the meeting at 8:50 a.m. Motion carried unanimously.